

WASHTENAW COMMUNITY COLLEGE  
Purchasing Department – Room SC326  
RFP # 6889 – MLB Pond Fountain Replacement  
**RFP Due Date: August 20, 2026 at 2:00pm EDT**

4800 E. Huron River Drive  
Ann Arbor, MI 48105-4800  
PHONE: (734) 973-3448

## WASHTENAW COMMUNITY COLLEGE Request for Proposal #6889

# MLB Pond Fountain Replacement

**RFP Release Date: August 10, 2026**  
**Proposal Responses Due Date: August 20, 2026, by 2:00pm EDT.**

**Submit proposals electronically via email to:**

**Susan Pulice**  
**Washtenaw Community College**  
[pur@wccnet.edu](mailto:pur@wccnet.edu)

## 1.0 Proposal Invitation

Washtenaw Community College (“College” and/or “WCC”) seeks proposals from landscaping/pond fountain companies that can fulfill the deliverables as outlined in this RFP. The major goal of this project is to identify a service provider to supply a new fountain in the pond near the Morris Lawrence Building.

Response to this RFP confirms an understanding that this is *not* a contract or offer of business by the College. This request for proposal in no manner obligates the College to the eventual purchase of any products or services described, implied, or which may be proposed, until confirmed by written agreement, and may be terminated by the College without penalty or obligation at any time prior to the signing of an agreement, contract, or purchase order. In submitting a proposal, Supplier agrees that all materials associated with, attached to, or referenced by the submitted proposal will become the property of the College and may be incorporated into a subsequent contractual agreement between the successful Supplier and the College.

The College is not liable in any manner or to any extent for any cost or expense incurred by the Supplier in the preparation, submission, presentation, or any other action connected with proposing or otherwise responding to this RFP. Such exemption from liability applies whether such costs are incurred directly by the Supplier or indirectly through the Supplier’s agents, employees, assigns, or others, whether related or not to the Supplier.

The College reserves the right to reject any and all proposals and waive any irregularities. Proposals which fail to comply fully with any provisions of this document may be considered invalid and may not receive consideration. The College also reserves the right to negotiate terms and conditions of a contract with the chosen Supplier. The College reserves the right to award a contract based on any combination of the specifications described herein.

The awarded Supplier’s proposal response shall be subject to and governed by the College’s Terms and Conditions for Product Purchase, located at [Terms and Conditions for Product Purchase and Installation by WCC](#), as a condition of award, and are hereby incorporated herein as a substantive part of the solicitation documents. In the event there is any conflict or inconsistency between the Terms & Conditions referenced in the RFP documents and those included in a Supplier’s Proposal response, Supplier’s quote, or listed on the Supplier’s website, the Terms & Conditions of the RFP documents shall govern. Proposal submissions must include all exceptions to the College’s terms and conditions of purchase. A purchase order signed by an authorized agent of the College is required to constitute acceptance of Proposal offer and offer terms and conditions of service. This RFP and any subsequently offered contracts will be governed by the laws of the State of Michigan. Any and all applicable valid executive orders, Federal, State or local laws, ordinances or rules or regulations shall apply to any contract if and when offered and are deemed incorporated herein.

As a public institution, the College is subject to the terms and conditions of the Freedom of Information Act. As required by law, any information submitted in response to this request for proposal could become public information. Suppliers responding to this proposal are cautioned not to include any proprietary information as part of their proposal unless such proprietary information is carefully identified in writing

as such and accepted by the College as proprietary. Any documents submitted may be reviewed and evaluated by any person at the discretion of the College, including non-allied and independent Suppliers retained by the College now or in the future.

## 2.0 Planned RFP Schedule

### **RFP Timeline:**

RFP Issued: August 10, 2026

Submission of Written Questions from Prospective Bidders: August 13, 2026, by 2:00pm EDT

College will post Responses to Written Questions: August 17, 2026, by 4:00pm EDT

RFP Due Date: **August 20, 2026, by 2:00pm EDT**

## 3.0 Specifications

To supply a new pond fountain near the ML Building.

Pond is approximately 1.35 surface acres and 10-12' deep at its deepest section.

Proposals must include a complete itemized list along with pricing of equipment necessary to provide a fully functioning fountain system as well as a list of replacement parts, accessories and upgrades available. (Include any manufacturer discounts offered)

Please include a timeline in your response.

Please include optional installation and set-up costs in your response, although the college may opt to do the installation/set-up.

A copy of the signed Signature Page must be included

- 5HP Aerating Fountain 230V/3/60 w/ Control Panel – Manufacturer: Otterbine
- Must have minimum spray height of 20', minimum spray diameter of 72' and minimum 400 GPM
- 325' Power Cable between Fountain and Control Panel
- LED RGBW Light Set (Minimum of 4 Lights) with Color Changing Ability
- 325' Lighting Cable and accessories
- 230V/3/60 Compressor
- Include 6 dual disc manifolds each with a minimum of 226 square inches of diffusion area
- 1110' Total Feet of Weighted Tubing

Pricing must include all shipping charges, FOB destination to WCC Campus.

(Washtenaw Community College holds a tax-exempt status and shall not be charged any Federal or State taxes where allowed. Tax-exempt documentation shall be presented when required)

## 4.0 RFP Requirements - General

The following requirements must be met when responding to this RFP.

- A. The supplier must warrant its products and services to the requirements and objectives in this RFP.
- B. **Proof of Insurance** - shall be maintained and a copy shall be provided to the College. No changes are permitted in the insurance coverage unless agreed to in writing by the College. Insurance shall be maintained for the following coverages in the amounts stated in section 8.0 of [Terms and Conditions for Product Purchase and Installation by WCC](#)
- C. **References** - The Supplier must provide 2-3 current customer references. References should reflect organizations that have similar requirements and business goals, scope of work and contract value.
- D. **Supplier Company Information**
  - 1. Background - Brief history and background of your company as well as the length of time you have supplied services requested in this RFP.
  - 2. Industry Recognition - What industry recognition has your company received?
  - 3. Implementation -Please describe how you go about implementing services requested in the RFP. Please address the installation process if the college chooses to have the fountain installed and the associated timeline.

## 5.0 Submission Directions

- A. Proposals following the guidelines outlined in this document are due on or before **August 20, 2026, by 2:00pm EDT.**

**Submit proposals electronically via email to:**

**Susan Pulice**  
**Washtenaw Community College**  
[pur@wccnet.edu](mailto:pur@wccnet.edu)  
**RFP # 6889 MLB Pond Fountain Replacement**

**Proposals submitted by methods other than those specified above will NOT be accepted.**

- B. Submit **pond fountain replacement cost with associated accessories on vendors quote sheet and one (1) signed copy of the Signature Page.** *Faxed and mailed replies are not acceptable and will be rejected.* It is the responsibility of the vendor to ensure that proposals are received on or before the due date and time.
- C. Questions must be addressed to Susan Pulice, Purchasing Agent, at [pur@wccnet.edu](mailto:pur@wccnet.edu). The deadline to submit questions is **August 13, 2026, by 2:00pm EDT.** All questions received by the deadline date will be posted with answers on the WCC Purchasing website [Requests for Proposals and Bids](#) by **August 17, 2026, at 4:00pm EDT.**

## **SIGNATURE PAGE**

### **This page must be signed and submitted with the proposal.**

By virtue of submittal of a proposal, Vendor acknowledges:

- That all of the requirements of this RFP have been read and understood.
- That Vendor is presently not debarred, suspended, proposed for debarment, declared ineligible, nor voluntarily excluded from covered transactions by any Federal department or agency.
- Any responses, materials, correspondence, or documents provided to WCC are subject to the State of Michigan Freedom of Information Act and may be released to third parties in compliance with the Act.
- By signing below the Vendor warrants that the information submitted is complete and factual.
- The individual signing below has authority to enter into this on behalf of Vendor.
- Supplier agrees that in the event there is any conflict between the Terms & Conditions referenced in this RFP and those included or referenced in any response to this RFP, the Terms & Conditions referenced herein shall prevail.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Email

\_\_\_\_\_  
Phone

\_\_\_\_\_  
The Vendor agrees to comply with all applicable federal, state, local and College laws, rules and regulations in providing goods and services under this agreement.